

ARTICLE III.
DEFINITIONS AND RULES OF CONSTRUCTION

Definitions

From: p) “V.P.M” means Vanier Peer Mentors;

To: p) “L.A.P.S.P.M” means Liberal Arts & Professional Studies Peer Mentors;

ARTICLE VIII.
ELECTION TO PORTFOLIOS

Exceptions 1.3

From: Subsection (1) also does not apply to the appointment of, VP Finance, and VP Media and Promotions who shall be hired by a Selections Committee of Council members during the Summer Session. Also refer to Section 11

To: Subsection (1) does not apply to the hiring of the VP of Finance, the VP of Media & Promotions, the Orientation Chair (s), and the Webmaster who shall be hired by a Selections Committee of Council Members during the Summer Session. Also refer to Section 11.

Executive Member Hiring Requirements 11.

From: When hiring for the executive portfolios of, VP Finance, and VP Media and Promotions, each applicant shall be reviewed by the Selections Committee and required to submit a valid resume and portfolio before the interview period.

To: When hiring for the positions of VP Finance, VP Media & Promotions, Orientation Chair(s) and Webmaster, each applicant shall be reviewed by the Selections Committee and required to submit a valid resume, cover letter and appropriate portfolio before the interview period.

ARTICLE X.
DUTIES OF MEMBERS OF COUNCIL

Addition: Make Article X. into a By-Law (excluding Duties – All Members of Council (18.))

Duties – President (1.)

From: g) To advertise and promote to all incoming First Year students the merits of being affiliated with Vanier College, through the use of an Orientation letter mailed to and used for First Year students and their Summer advising sessions;

To: g) To advertise and promote to all incoming First Year students the merits of being affiliated with Vanier College, through the use of any appropriate channels of communication (eg. email, social media, letter, etc) and used for First Year students and their Summer advising sessions;

Additions: To have a minimum of one (1) action plan meeting with each team on council within the first three (3) weeks of the summer, fall and winter term. The President shall provide a clear set of expectations for each department/position as well as set goals and create plans and structures for each term. This meeting is to be held in conjunction with the Chief of Administration.

Addition: To keep an up-to-date list of all council email addresses and assign and keep passwords for each council account to ensure easy transition and access, in conjunction with the Chief of Administration.

Addition: To oversee the creation of a working budget, as outlined in Article XV, Section 2;

Duties – Chief of Administration (2.)

Addition: l) To be responsible for working with the Webmaster to ensure that the V.C.C website is updated with the current information including, but not limited to meeting minutes, final audit reports, the most updated version of the constitution, council information, resources, and upcoming events.

Addition: u) To attend and take notes at a minimum of one (1) action plan meeting with each team on council within the first three (3) weeks of the summer, fall, and winter terms. This meeting will be done in conjunction with the President, who will provide a clear set of expectations for each department/ position, set goals, and create plans and structures for each term.

Addition: w) To keep an up-to-date list of all council email address and assign and keep passwords for each council account to ensure easy transition and access, in conjunction with the President

Addition: To create a platform whether verbal or through a form, for council members to submit monthly feedback on the performance of members of council and council as a whole;

Duties – Vice President – Academic & External Affairs (3.)

From: g) To coordinate a minimum of one (1) Academic-based event per semester in collaboration with the V.P.M. or any Vanier College affiliated student academic clubs;

To: g) To coordinate a minimum of one (1) Academic-based event per semester in collaboration with the LAPS Peer Mentors or any Vanier College affiliated student academic clubs;

From: n) To ensure continual collaboration between V.C.C. and V.P.M. as well as provide support for Council Members (collectively or individually) who may need help and/or support with their academic achievement;

To: n) To ensure continual collaboration between V.C.C. and LAPS Peer Mentors as

well as provide support for Council Members (collectively or individually) who may need help and/or support with their academic achievement;

Duties - Vice President Media and Promotions (5.)

Addition: To co-chair the Media and Promotions Committee.

From: c) To coordinate along with the Director of Media & Promotions, to develop and present marketing strategy by the end of each term that will ensure that the greatest amounts of Vanier College affiliates are aware of V.C.C services and events;

To: c) To coordinate along with the Media and Promotions committee, to develop and present marketing strategy by the end of each term that will ensure that the greatest amounts of Vanier College affiliates are aware of V.C.C services and events;

From: d) To ensure that promotional materials such as, but not limited to, posters, newspaper advertisements, and electronic promotion/social networking are organized and maintained for all Vanier College and/or Council events, in conjunction with the Director – Media & Promotions;

To: d). To ensure that promotional materials such as, but not limited to, posters, and electronic promotion/social networking are organized and maintained for all Vanier College and/or Council events, in conjunction with the Media and Promotions Committee;

From: i) To ensure that the Council website and social medias are being maintained and updated at least weekly, in conjunction with the Director – Media & Promotions;

To: i) To ensure that the Council website and social media are being maintained and updated at least weekly, in conjunction with the Media and Promotions Committee

Addition: To oversee the progress of the council website in conjunction with the Webmaster, and to oversee and provide input on promotional materials being created, in conjunction with the Media & Promotions Committee;

Duties – Director of Outreach (9.)

Addition: To have two (2) directors rather than one (1)

Duties – Director of Medias and Promotions (11.)

Addition: To co-chair the Media and Promotions Committee

Duties – Commuter Representative (14.)

Addition: i) To be responsible for holding lounge hours, ensuring that visitors are safe, maintaining cleanliness, and ensuring theft does not occur;

Addition: j) To ensure that Vanier Commuter’s social accounts are maintained and updated regularly in relation to (d)

Duties - Webmaster

Addition: The webmaster shall regularly communicate with Council members for any updates on their page.

Duties – All Members of Council (18.)

Addition: To assist alongside the orientation chair with O-week related activities and act as an orientation leader.

Addition: Upon resignation of a council member, a transition meeting must be scheduled between the person resigning and the council member taking over the duties. To ensure responsibilities and duties are explained and completed accordingly.

**ARTICLE XI.
ELECTIONS**

Addition: Make Article XI. into a By-Law

When Spring Elections Held 5.1

From: There shall be a general election every Spring for eleven (11) Members, which shall be held after the Reading Week (or Co-Curricular Week) of the Faculty of Liberal Arts and Professional Studies, and not later than two (2) weeks before the last day of regular classes during the Winter Session

To: There shall be a general election every spring for the voting members highlighted in Article VII, Section 1.1, which shall be held after the Reading Week (or Co-Curricular Week) of the Faculty of Liberal Arts and Professional Studies, and not later than two (2) weeks before the last day of regular classes during the Winter Session.

Who is to be elected 5.2

From: The eleven student Members elected shall be the eleven voting members to fill the positions outlined in Article VII (1(1) a-n) excluding (d), (e) and (g) by Elections once ratified.

To: The student Members elected shall be the voting members outlined in Article VII, Section 1.1, excluding (k), (l) and (m) by Elections once ratified.

ARTICLE XV. FINANCES OF COUNCIL, CONTRACTS, AUDITOR

Additions:

“Budget”

- 1) A rough budget must be created by the VP Finance and Director of Finance, in conjunction with the President and the Chief of Administration. The rough budget shall be based off of the previous year’s levy and budget.
- 2) A working budget must be presented to council no later than sixty (60) days of the beginning of each term. The working budget is to be overseen by the finance team, the President and the Chief of Administration. However, all members of council must contribute estimated costs/spending for each semester for their position.

ARTICLE XVII. BOARD OF PUBLICATIONS

To: Strike out Article XVII. Board of Publications

Guidelines for Publications

~~1. Council shall, from time to time, pass Acts, establishing guidelines for any or all publications which are directly or indirectly responsible to Council or which receive financial or other aid from Council, provided such guidelines do not conflict with the requirements of this Article or any other Article of the Constitution.~~

ARTICLE XVIII. CLUBS

Club Budget 4.

Addition: The total funding for all clubs affiliated with Vanier College Council will be more than \$500 per academic year, given the clubs have met all the requirements listed in Article XVIII, Section 3 and Article XVIII Section 4 (a) and (b). The monetary amount provided to clubs may be amended by the VP of Finance and the President depending on the financial standings of the council.

ARTICLE XX
IMPEACHMENT, SUSPENSION, CENSURE

Procedure 1.

From: Council may, for any reason(s) it considers appropriate, impeach, suspend or censure a Member of Council. A Motion of impeachment must be passed by two-thirds (2/3) majority vote of those present and voting (and where those on the prevailing side represent at least a majority of the total number of voting Members then on Council). A Motion of suspension must be passed by a two-thirds (2/3) majority vote of those present and voting (and where the prevailing side represents at least a majority of the total number of voting Members then on Council). A Motion of censure must be passed by a simple majority of those present and voting.

To: Council may, for any reason(s) it considers appropriate including but not limited to the below list of breaches, impeach, suspend or censure a Member of Council. A Motion of impeachment must be passed by two-thirds (2/3) majority vote of those present and voting (and where those on the prevailing side represent at least a majority of the total number of voting Members then on Council). A Motion of suspension must be passed by a two-thirds (2/3) majority vote of those present and voting (and where the prevailing side represents at least a majority of the total number of voting Members then on Council). A Motion of censure must be passed by a simple majority of those present and voting. Grounds for impeachment, suspension or censure include, but are not limited to, the following:

- a) Misappropriation of funds,
- b) Flagrant abuse of powers and responsibilities of their position on council,
- c) Actions which may jeopardize the reputation of Vanier College or go against the core beliefs of the council,
- d) Failure to sufficiently and effectively complete the duties presented in the constitution,
- e) Threatening or endangering other members of council and/or members of the community,
- f) Absence of consecutive meetings, cumulative absences or lateness to meetings as stated in section 13.1,2,3

ARTICLE XXI
AMENDMENT PROCEDURES

Addition: 3.4 - The first reading of the amendments to the constitution shall take place no later than January 10th. A brainstorm meeting should be conducted in the fall semester in order to prepare for the first reading.

Public Posting 4.1

From: Upon passing First Reading, every proposed Amendment to the Constitution shall be made public for at least fifteen (15) days, of which at least five (5) days must be regular school days, before being passed at Second Reading.

To: Upon passing First Reading, every proposed Amendment to the Constitution shall be made public for at least ten (10) days, of which at least five (5) days must be regular school days, before being passed at Second Reading.

Amendment Repeat Posting 4.2

From: If Council amends a proposal before the expiration of the fifteen (15) days, the amended proposal shall be treated in all respects as a new proposal; that is, the new proposal must be made public for at least fifteen (15) days, and thereafter Council may proceed to Second Reading.

To: If Council amends a proposal before the expiration of the ten (10) days, the amended proposal shall be treated in all respects as a new proposal; that is, the new proposal must be made public for at least ten (10) days, and thereafter Council may proceed to Second Reading.

ARTICLE ... STANDING COMMITTEES

Additions:

1.3. The following shall be considered Standing Committees of the Council:

- The Executive Committee;
- The Finance Committee;
- The Social Committee;
- The Hiring Committee;
- The Vanier Athletics Committee;
- The Orientation Committee;
- The Constitution Committee;
- The Media and Promotions Committee;

Additions:

2. Standing Committees

2.1. The Executive Committee shall:

- Consist of the President (Chair), the Chief of Administration, the Vice-President Finance, the Vice-President Athletics and the Vice-President Social;
- Be responsible for management of all Vanier spaces;
- Meet bi-weekly to inform each other of council matters and make plans for the year.

Additions:

2.2. The Finance Committee shall:

- Consist of at minimum, the President, Vice-President Finance (Chair), Chief of Administration, and the Director(s) of Finance;
- Oversee all VCC financial matters in the best interests of the Vanier College Council and its constituents.

Additions:

2.3. The Social Committee shall:

- Consist of at minimum the Vice-President Social (Chair), both First Year Representatives, Director of Socials, General Members, Commuter Rep and Residence Rep;
- Plan, organize and promote all VCC Social Committee programming;
- Have all events planned and approved by VCC at their specified date.

Additions:

2.4. The Hiring Committee shall:

- a. Consist of the incoming President (Chair), the incoming Chief of Administration, the outgoing Chief of Administration, the outgoing President, any elected members of Council as deemed appropriate by the committee, and optionally a special member familiar with the position as decided upon by the committee to hire all hired council positions.

Additions:

2.5 The Vanier Athletics Committee:

- Consists of the Vice- President Athletics (Chair), the Director of Athletics, the President, Vanier Athletics Committee Operations, Vanier Athletics Committee First Year Representative (s), Vanier Athletics Event (s), Vanier Athletics Committee Promotion(s)
- Shall oversee the promotion and implementation of the Intramural program at Vanier College
- Promote good sportsmanship and fair play by all participants

Additions:

2.6. The Orientation Committee shall:

- Consist of the President (Chair), the Orientation Chair(s), the Vice-President Finance, the Head of the College, the Assistant to the Head and any other member of Council that is deemed appropriate by the Chair;
- Meet on a weekly basis during the Summer semester;
- Work with the Orientation Chair(s) and the President to ensure that plans for Social Orientation are running on time and on budget;
- Submit recommendations on expenditures and events for Social Orientation.

Additions:

2.7. The Constitution Committee shall:

- Consist of the President (Chair), the Chief of Administration, Speaker and the Head of the College;
- Meet a minimum of once a year to review the constitution and by laws and make recommendations for revisions as needed. The committee may elect to consult other members or bodies as part of this process;

- Receive all proposals from the membership for revisions to the constitution and/or bylaws. The committee shall ensure that proposals are clearly presented, create no conflicts or inconsistencies within the governing documents, and include a clear and reasonable rationale;
- Prepare motions for council that clearly document proposed revisions from the committee and/or the membership, together with rationales;
- Ensures a meeting is organized with the Vanier Community to review and ratify any revisions to the Constitution and Bylaws that have been approved by Council.

Additions:

2.8. The Vanier Media and Promotions shall:

- Consist of at minimum, the Vice President Media and Promotions (Chair), the Director of Media and Promotions, the Webmaster, Social Media Director and Media and Promos Associates, 2 photographers
- Shall oversee promoting and advertising all council related events to the members of the community;
- Shall work in conjunction with the other standing committees on VCC.

ARTICLE ...
COMPLAINTS SECTION

Additions:

1. The complaints section addresses York University students' complaints and offers a solution on how they may appropriately express them.
2. Complaints may include, but are not limited to, any dissatisfaction with Vanier College Council and its policies, procedures and members.
3. All students of York University have the right to file a complaint against members of the council, council policies, and any other area in which they may feel dissatisfaction without being retaliated.
4. If a York University student feels that their rights and freedoms are not being fairly shared, they should direct their complaints to the President and Chief of Administration of Vanier College Council via email at vccpresident@gmail.com and vccoperations@gmail.com.
5. The Chief of Administration will be in charge of handling and resolving complaints with the following procedure:
 - a. The Vanier College Council shall respond to the complainant(s) within 72 hours of receiving the complaint with a written response. It will include a timeline regarding how the complaint will be investigated. A decision will be offered to the complainant within 5 days after the date on which the complaint was received.
 - b. Plan a meeting with the complainant(s) within 5 days of their complaint. The complainant should meet with either the Chief of Administration solo or alongside the

President regarding the issue. The meeting may occur online or at Vanier College Council's office VCC 120/VCC 120A and should be recorded.

c. If any third parties are mentioned in the meeting, conduct a meeting with those individuals as did with the complainant(s) and conduct and document the meeting as did with the complainant(s).

d. Arrange meetings with any witnesses within 5 days of receiving the complaint. The Chief of Administration must attend and record these meetings.

e. Form a committee with the President, Speaker and VP of Finance to review the investigation of the complaint and what possible solution may be offered by 5 days of the date of the complaint.

f. Present the investigation results to the committee, including the complainant(s) formal complaint, the complainant(s) meeting and any additional findings.

g. After making a decision, the Chief of Administration will provide a written decision to the complainant(s) and any third parties involved within 5 days of receiving the investigation results.

6. All records and documentation of complaints, investigations, and solutions shall be secured and confidential and shared only with authorized members.

Addition: Make Article ... Complaints Section into a By-Law.

ARTICLE XXIV. HONORARIUM

Addition: Make Article XXIV. Honorarium into a By-Law

Additions:
Procedure.

Upon resignation of a council member, a transition meeting must be scheduled between the person resigning and the council member taking over the duties. To ensure responsibilities and duties are explained and completed accordingly.

1.1. The VP Finance shall disperse honoraria in the following way;
The honoraria amount (lump sum) must be divided into three equal sections, each awarded upon the end of the three sessions, i.e Summer, Fall and Winter. In the case of the First Year Representatives as well as the Residence Representative, their amount is divided into two (2) equal sessions, awarded upon the completion of Fall and Winter

1.2 For an amount to pass, there must be a two thirds majority of those present and Voting.

i. If a Council Member has their Honoraria decreased, then the remaining funds are carried forward as a surplus for the next council

1.3 All council members will be responsible to submit two evaluation forms prior to the honoraria meeting for each term - the first being a self-evaluation and the second being an evaluation of others. The self-evaluation form assesses the following: Participation in intramurals, events and other college initiatives, goals and objectives set at the beginning of each session or term and if they have been accomplished and overall attitude towards council work.

1.4 The Speaker will run through each honoraria-entitled member's duties according to the constitution and bylaw, for each duty not done, there will be a 2% deduction.

a.) The honoraria-entitled member will present/talk about the things that they have done for the council and any special or exemplary actions outside of their responsibilities. Any extenuating circumstances which may have affected their performance can be raised here. After this presentation, the rest of the council will be allowed to ask questions for clarification. A professional attitude must be maintained during the meeting, and personal 'attacks' or accusations will be struck down by the Speaker.

b.) The member being assessed will be asked to leave the room and the remaining council members will deliberate. A google form will be sent out by the speaker where members would vote either yes or no anonymously on if the member being assessed deserves X amount if it does not pass that is more than two thirds ($\frac{2}{3}$) of the council votes no, X amount continues to reduce by 2% until there is a majority yes or the speaker makes a threshold.

c.) Within this discussion and during the voting process, the following will be decided:

i.) Whether the member will be allowed their full honorarium. This will be valid if the member in discussion (1) partook in intramurals, VCC events and any other Vanier affiliated events regularly, (2) assisted other council members with their work when needed, and (3) performed above and beyond their responsibilities, as stated by the constitution and bylaws

ii.) Whether the member's honorarium will be deducted from. This will be valid if the member under discussion was (1) unable to or ineffectively performed their duties and showed little motivation in doing so, (2) did not partake in council related activities such as events and intramurals, (3) failed to attend meetings without a valid excuse, (4) failed to communicate with the council with important matters.

1.5. In addition to set portfolio duties, honoraria will also be awarded based on effort to the position and total contribution to the Vanier community and council which will be evaluated through the use of demerit points.

Additions:

Honorarium Budget

2.1 Honoraria is based on the total levy disbursed to the council in a fiscal year. The total honoraria is to be no more than 20% of the total levy or a maximum of \$31,000 whichever value is lower.

2.2 Honoraria distribution is based on the amount and difficulty of constitutional duties and the position. These percentages should be re-evaluated every 2 years or if there are changes to positions on council. If a position is or can be split up into two members, the percentage of honorarium will also be split in half.

THE VANIER COLLEGE ATHLETICS ACT

To: Strike out Article XIV under The Vanier College Athletics Act

~~**ARTICLE XIV: ATHLETIC HONORARIA**~~

~~Honoraria 1. Athletics chair may receive up to the total amount equivalent to the honoraria of the Vice President Position from Vanier College Council based on Portfolio duties. The Vice-Chair of Athletics may receive up to 50% of the total honoraria of the Athletics chair based on portfolio duties~~

To: To remove all duties in relation to the Vandoo Act, excluding those in connection to Vanier's website.